VP of Communication - Job Description

As IAAS Vice President of Communication you will be in charge of informing the IAAS members about the latest news, upcoming IAAS events and external opportunities. Increasing the efficiency of information flow will be a focal point! You will work along with the Executive Board in order to get IAAS to the next level. Next to managing yourself, you will be in charge of managing the Regional Communication Coordinators and the Communication Quality Board in order to come to fruitful and efficient structure.

Improve your communication skills and obtain extra experiences in an international team as VP Communication!

When considering to apply for this job, feel free to contact Madan Poudel, the current IAAS VP Communication on vpcommunication@iaasworld.org. He will be more than happy to answer your questions, to discuss your doubts and to provide you an insight in the current work and plans of the international board.

What IAAS offers?

- Boost your team player & management skills (EB&CB team, Communication Board and the Regional Communication Coordinators)
- Be in touch with your friends, connections and colleagues all over the world on a weekly/monthly basis to discuss about IAAS matters (internal IAAS communication)
- Learn how to use social media and online platforms to strengthen an organization
- Work experience in a dynamic, entrepreneurial and friendly environment
- Develop your talent and improve your soft skills in an international young team
- Grow your network with youth leaders and international organization’s personnel
- Flexibility and space for individual goals and development

Requirements

- **Passion** for the development of IAAS and its members
- Comfortable to represent IAAS and its goals effectively on international levels
- Functional **English** speaking, reading, and writing
- Have a working mobile-data plan and **excellent connection** possibilities at all time
- Experience/Quick-learner with **social media** platforms and **WordPress**
- Membership to a **full member** IAAS committee
- Able to **travel** frequently
- Independently **motivated**

Commitment

- Willingness to move abroad for at least one of the 2 semesters (at Leuven, Belgium)
- Time to devote yourself to IAAS from August 2018 through August 2019
- A minimum weekly timely commitment of 6 days a week
- Attend the Strategy Meetings during 2018-2019; First Strategy Meeting will be August/September 2018.
- Attend the General Assembly during WoCo 2019
- Reliable and committed to IAAS!
Tasks of an IAAS VP of Communication
Constitutionally-wise, you will have the following duties:

• Work together with the international team of EB and Regional Communication Coordinators.
• Broaden the association by assisting new interested student(s) (groups) to become part of the IAAS Network
• Manage the various online and publication platforms of IAAS World
• Improve the communication within the network together with the ND’s, RCC and EB
• Share Agrifood-sector and other opportunities for students within the network

Next to these you will be:

• Representing the association on various events and activities
• Managing the Communication Quality Board
• Working together with the Regional Communication Coordinators
• Pursuing additional opportunities for the IAAS Network

Constitutional duties
According to the IAAS Constitution, the Vice President of Communication is held responsible for the following tasks during his term in IAAS:

Article 7.6 Duties of the Vice-President of Communication

7.6.1 Communicate with Committees and assist interested individuals and associations in establishing new committees of IAAS International, and to promote IAAS to new countries in cooperation with the Regional Directors.

7.6.2 Maintain and update website, social media platforms (Facebook page and official members group and other social media platforms) and other web presence of the association.

7.6.3 Improve the communication and information flow within the IAAS community together with EB, RDs, NDs and members.

7.6.4 Responsible for performing the membership review prior to the GA.

7.6.5 Responsible for reminding the countries of their duties.

7.6.6 Work with the IAAS World Editor in order to produce the Annual review and other publications.

7.6.7 Responsible for collecting the bi-monthly activity reports of all the Executive Board members for the EB-Courier and other information and opportunities for the Newsletter and to submit them electronically to committees of IAAS.

7.6.8 Responsible for collecting other information and opportunities and submit them electronically to committees of IAAS via the website.